


# NEWQUAY COUNCIL



Newquay Town Council, Municipal Offices, Marcus Hill, Newquay TR7 1AF  
Tel: (01637) 878388 Email: office@newquay.town Web: www.newquaycouncil.co.uk

Tuesday 19 June 2018

You are hereby invited to an ordinary meeting of the **Finance and Policy Committee** which is to be held in the **Council Chamber, Marcus Hill**, Newquay at **7pm** on **Monday 25 June 2018** to transact the following business.

Yours sincerely,



Andrew Curtis BA (Hons) FIAB FCMI FSLCC MAAT MIoD  
**Town Clerk and Responsible Finance Officer**

## AGENDA

1. **Apologies**  
To receive and accept apologies for absence
2. **Interests**  
To receive **Declarations of Interest** and **Dispensations** awarded in respect of items on the agenda.
3. **Minutes**  
To take as read and confirm as accurate the minutes of the meetings held on  
*i. 30 April 2018*
4. **Matters Arising** (for information only)  
To discuss or note any matters arising from the minutes under item 3.
5. **Matters Referred**  
To discuss and make any decisions on matters referred to F&P
  - A. **EDGP – Recommendation for upto £5000 to be released from the Sports Fund EMR towards the costs of lights at the Skatepark.**
  - B. **T&L – Recommendation to release £1200 from the Sports Fund EMR to support the Harbour Sport Association Grant Application**
6. **Public Engagement Time** (15 minutes allowed)  
To receive previously notified public questions, followed by verbal questions from attending public.
7. **Grant Applications**  
To receive, consider and make any decisions on grant requests as followed:
  - A. **Treloggan £6525.01**
  - B. **Porth Residents Association £500**
8. **Risk Assessment and Terms of Reference (if needed)**
  - A. To receive and consider making recommendations to Full Council on any updates to the Committee Terms of Reference
  - B. To receive, consider and note the Committee Strategic Risk Assessment
  - C. To receive, consider and note the Detailed Financial Risk Assessment

**9. Standing Orders and Financial Regulations (if needed)**

To receive, consider and recommend to Full Council any amendments to

- A. Standing Orders
- B. Financial Regulations

**10. Data Protection Update and Data Controller (if needed)**

To receive, consider, note and make any decisions or recommendations in relation to

- A. Training for all members and staff in GDPR
- B. Formation of a Sub-Committee, acting as "Data Controller" and associated changes to the committee Terms of Reference

**11. Motions moved under Standing Order 9B**

- A. To increase the tenure of Mayor from one civic year to two civic years – Cllr Cheney
- B. To recommend to Full Council that the Staffing Committee becomes a Standing Committee and thus enabling it to be represented on F&P by the Chair and/or Vice Chair – Cllr Cheney
- C. To discuss and make any decisions in relation to financial support (£1100) for the Gorsedh Kernow event in Newquay (2018) – Cllr Hannan

**12. Financial Statement (to follow if needed)**

To receive, consider and authorise the release of payment(s) in respect of committee purchases in-line with Financial Regulations 5.2. This includes authorising the release of the Mayor's Allowance through the Payroll system.

**13. Exempt of Business**

That under section 100A (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

A. **Mountwise Building**

- i. To receive an update on the Mountwise Building Project and to make any decisions in relation to the renovation works/project*

B. **Council Offices**

- i. To receive an update on the Municipal Offices devolution and make any decisions in relation to recommendations and works identified as an operational priority (Report to follow)*

**14. Budget Process 2019-22 (subject to the report being available)**

- A. To receive and consider recommending to Full Council, any amendments to the 2018/19 budget as outlined by the RFO and Accountant (if needed).
- B. To receive an update on the review into the next Budget Setting Process.
- C. To receive any update on the amendments advice matter

**15. Items for information and discussion only**

**16. Date of the next meetings**

The next F&P Committee meeting is to be held on Monday 24 September 2018 at 7pm (Council Chamber). An Extraordinary F&P Committee meeting will also be held on 06 August 2018 at 7pm (Council Chamber) to specifically go through the budget process review and to discuss amendment advice situation.

**Committee Members:** Cllr R Craze (Chairman), Cllr A Hannan (Vice Chairman) and all Chairmen and Vice Chairmen of the standing committees (FBOS, Planning, T&L and EDGP).