

NEWQUAY COUNCIL

Newquay Town Council, Municipal Offices, Marcus Hill, Newquay TR7 1AF
Tel: (01637) 878388 Email: Office@newquaycouncil.co.uk Web: www.newquaycouncil.co.uk

Dear Sir/Madam,

You are hereby invited to a meeting of the **Quality Status Committee** which is to be held on at **Friday 09 October 2015** at **10am** in the **Council Chamber, Marcus Hill Offices** for the purpose of transacting the following business:

AGENDA

- 1. To Elect the Chairman for the 2015/16 Civic Year**
- 2. To Elect the Vice-Chairman for the 2015/16 Civic Year**
- 3. To receive and accept apologies for absence**
- 4. To receive Declarations of Interest**
- 5. To approve the minutes of the meeting held on Monday 19 March 2015**
- 6. Matters arising**
- 7. Matters referred**
- 8. Public Question time (10 minutes allocated)**
- 9. To discuss and make recommendations on the Committee Terms of Reference, Aims and Objectives and Risk Assessments**
- 10. Review and update on the SPS Awards Scheme in conjunction with our internal check-sheet, including decisions and relevant actions to meet the Foundation Standard criteria**
- 11. To discuss and review the Town Council's website**
- 12. To discuss and review Business Cards**
- 13. To discuss and review the Crier Magazine**
- 14. Budget 2015-18**
- 15. To discuss and review the Committee Composition**
- 16. Items for discussion (if appropriate)**
- 17. Date and time of next meeting**

Friday 02 October 2015

Signed: _____



Mr A Curtis BA (Hons) MOS
Town Clerk & RFO

Committee Members

CLLrs C Leadbetter, J Rainbow, S Slade, K Towil, and Mrs R Craze