

**NEWQUAY TOWN COUNCIL**

**MINUTE REF:** Minutes of the Full Council Meeting held on Wednesday 17 May 2017 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay. **ACTION**

**Present**

Cllrs Mrs North (Mayor), Hannan (Deputy Mayor), Pringle, Towill, Monk, Mrs Craze, Mrs Dixon, Miss Kenny, Bell, Rees, Cheney, Carter, Mann, Gardiner, Summers and Hicks

**Also attending**

Mr Curtis (Town Clerk & RFO), Mr Piwecki (Deputy Town Clerk), Reverend Jane Kneebone, Inspector Meredith, Mr Leadbetter (Out-going Mayor), Cllr Fitter, 8 members of the public and 1 member of the press and 8 members of the public

**068/17** **Election of Mayor 2017-18**

It was proposed by Cllr Mrs Craze, Seconded by Cllr Mrs Dixon and

**RESOLVED unanimously to Elect Cllr Mrs North as Mayor for the 2017-18 Civic Year**

**069/17** **Election of Deputy Mayor 2017-18**

It was proposed by Cllr Towill, Seconded by Cllr Mrs Craze and

**RESOLVED unanimously to Elect Cllr Hannan as Deputy Mayor for the 2017-18 Civic Year**

**070/17** **Apologies**

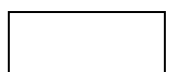
It was proposed by the Mayor, Seconded by Cllr Mrs Craze and

**RESOLVED unanimously move Agenda Item 12 and allow Inspector Meredith to give a Police Report and answer any questions from members and the public**

Inspector Meredith gave members a brief overview of the crime statistics for April compared to the previous year. Local Police priority would now be swinging towards the Night Time Economy coming in to the Summer period.

The Police now have a communication system which anyone can sign up to. It provides alerts to any known or suspected criminal activity in the area.

Big Daddy Burgers' premises licence has been placed under review by Cornwall Council as the licence holder has committed several breaches of the conditions. It is the last option available to the Police, as generally officers will aim to work with premises holders to prevent future breaches from occurring. In this case, Cornwall Council determined that the licence should be revoked due to the nature and consistency of the breaches. The licensee has three weeks to appeal.



The following points were raised by members/public;

Q1. How relaxed are the Police regards new licence premises in the Town?

A1. The Police are not relaxed or complacent. Each and every licence will be scrutinised, specifically those within the Cumulative Impact Zone (CIZ). From the Police perspective, the CIZ is very important.

*At this time Cllr Fitter left the meeting (7:27pm)*

Q2. How do I sign up to the Police Alert system?

A2. Visit the Devon & Cornwall Police website. There is a section on that website which allows you to sign up for the alerts. You need to provide a name and address.

Q3. Is the Alert system one way only? Can I inform the Police of crimes?

A3. It is a two-way system however the Emails are monitored once a day due to resource constraints. If a member of the public has information specific to the alert sent out, reply to the Email and it will be investigated. Emergencies should still be dealt with through 999.

Q4. Is the information on Alert system public domain?

A5. Yes it can be circulated on Social media or to others.

*At this time Inspector Meredith left the meeting (7:30pm)*

**071/17**      **Schedule of Meetings 2017-18**

It was proposed by the Mayor, Seconded by Cllr Miss Kenny and

**RESOLVED unanimously not to hold a Full Council meeting in September**

It was proposed by the Mayor, Seconded by Cllr Mrs Dixon and

**RESOLVED unanimously accept the Schedule of Meetings for 2017-18**

**072/17**      **Annual Payments**

This item was not discussed.

**073/17**      **Deeds and Trust Instruments in custody of the Council**

This item was not discussed.

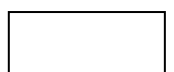
**074/17**      **Power of General Competence**

It was proposed by the Mayor, Seconded by Cllr Towill and

**RESOLVED unanimously adopt the General Power of Competence**

**075/17**      **Co-Option Process**

The Town Clerk explained that the vacancies for Pentire, Central and Rialton wards would be



advertised, with the nominees presented at the Full Council meeting on 07 June.

A debate was held on whether to automatically enroll the candidates which stood, but lost, in the election. Members agreed that the candidates should at least be invited to put themselves forward, however they would not be given the automatic right to become Town Councillor.

It was proposed by the Mayor, Seconded by Cllr Towill and

**RESOLVED unanimously invite candidates which lost in the local Town/Parish Council election for Newquay to re-stand for co-option**

**Town Clerk**

**076/17 Committee & Working Party Structure**

The Town Clerk explained there had been some suggested changes to the Committee structure for the new Council term. It was proposed that the Tourist Information Centre was no longer a Committee in its own right but a sub-committee of the Tourism & Leisure.

It was also proposed to reduce the Staffing Committee to 4 members, and that membership would stay the same for the 4 year term to ensure consistency for Staff. Members debated this and agreed to reduce the membership to 5, plus the Deputy Mayor.

It was proposed by the Mayor, Seconded by Cllr Mrs Craze and

**RESOLVED that the Tourist Information Centre Committee would dissolve and become a sub-committee of the Tourism & Leisure Committee**

Cllrs Miss Kenny, Monk, Carter and Summers voted against.

It was proposed by the Mayor, Seconded by Cllr Mrs Craze and

**RESOLVED unanimously to reduce the Staffing Committee to 5 members plus the Deputy Mayor and that Committee would retain the same membership for 4 years**

**077/17 Selection Working Party**

The Town Clerk informed members that the Selection Working Party had been allocated. Council Policy is that the Working Party should be politically balanced. The Town Clerk conducted a ballot whereby Cllrs Towill, Mrs North, Mrs Craze and Hannan were appointed.

It was proposed by the Mayor, Seconded by Cllr Carter and

**RESOLVED unanimously appoint Cllrs Mrs North, Towill, Hannan and Mrs Craze as the Selection Working Party**

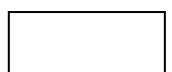
**Selection  
WP**

**078/17 Planning & Licensing Interim Arrangements**

It was proposed by the Mayor, Seconded by Cllr Mann and

**RESOLVED unanimously to give delegated authority to Cllrs Mrs North, Hannan, Carter, Mann and Miss Kenny review and recommend comments on the Planning Applications received during the election period**

**Interim  
Planning  
Arrangement**



**079/17**      **Public Question Time**

No questions were asked.

**080/17**      **Correspondence**

None.

**081/17**      **To adopt the Minutes of the Full Council meeting held on**

**081/17(i)**    A debate was held regarding the proposed attendance record for Cornwall Councillors present or absent from Town Council meetings. No agreement was reached.

- i.    05 April 2017

It was proposed by The Mayor, Seconded by Cllr Cheney and

**RESOLVED that the Minutes of the Full Council meeting held on 05 April 2017 were correctly recorded and they were signed by the Mayor**

5 members abstained from the vote

**082/17**      **Town Clerk's Report**

The Town Clerk highlighted to members certain training dates that are available to anyone interested. Members would also be called in on a one to one basis to take their photos for their ID cards.

Town Councillors would also have separate Email accounts, which would be issued within the next few days.

**083/17**      **Annual Accounts and Audit for 2016-17**

**083/17(A)**                    **A. To receive and note the Internal Auditor's Final Report**

Members noted the contents of the Internal Auditor's Final Report. The recommendations of which will be discussed at the next Finance & Policy Committee meeting

**083/17(B)**                    **B. To approve Section 1 of the Annual Return**

It was proposed by the Mayor, Seconded by Cllr Miss Kenny and

**RESOLVED to 'Agree' to Assertion 1 of the Annual Governance Statement 2016/17**

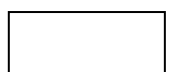
1 member abstained from the vote

It was proposed by the Mayor, Seconded by Cllr Miss Kenny and

**RESOLVED unanimously to 'Agree' to Assertion 2 of the Annual Governance Statement 2016/17**

It was proposed by the Mayor, Seconded by Cllr Carter and

**RESOLVED unanimously to 'Agree' to Assertion 3 of the Annual Governance Statement 2016/17**



It was proposed by the Mayor, Seconded by Cllr Mrs Craze and

**RESOLVED unanimously to 'Agree' to Assertion 4 of the Annual Governance Statement 2016/17**

It was proposed by the Mayor, Seconded by Cllr Mrs Dixon and

**RESOLVED unanimously to 'Agree' to Assertion 5 of the Annual Governance Statement 2016/17**

It was proposed by the Mayor, Seconded by Cllr Towill and

**RESOLVED unanimously to 'Agree' to Assertion 6 of the Annual Governance Statement 2016/17**

It was proposed by the Mayor, Seconded by Cllr Monk and

**RESOLVED unanimously to 'Agree' to Assertion 7 of the Annual Governance Statement 2016/17**

It was proposed by the Mayor, Seconded by Cllr Towill and

**RESOLVED unanimously to 'Agree' to Assertion 8 of the Annual Governance Statement 2016/17**

It was proposed by the Mayor, Seconded by Cllr Mrs Dixon and

**RESOLVED unanimously to agree to Assertion 9 of the Annual Governance Statement 2016/17 is 'not applicable'**

Note to RFO

083/17(C)

**C. To approve Section 2 of the Annual Return including the Year End accounts, accruals and earmarked reserves**

It was proposed by the Mayor, Seconded by Cllr Miss Kenny and

**RESOLVED to agree the Accounting Statements for 2016/17**

Note to RFO

1 member abstained from the vote.

084/17

**Newquay Neighbourhood Plan**

Cllr Miss Kenny gave members a brief outline of the Newquay Neighbourhood Plan and the timeline for submission. Formal consultation will take place after the general election. The Working Party will be recommending the draft planning policies to Full Council in June with a formal approval, subject to no objections, in August.

*At this time 1 member of the press left the meeting (8:23pm)*

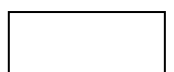
085/17

**Financial Statements**

It was Proposed by the Mayor seconded by Cllr Pringle and

**RESOLVED unanimously accept the Financial Statement of NTC and TIC for April totalling £86,846.36 and to sign the cheques**

Note to RFO



**086/17      Exclusion of Press and Public**

This item was not discussed.

**087/17      Chairman’s Other Business**

Cllr Hick raised an issue regards the accessibility of documentation and the Town Council website.

Cllr Hannan raised concern over the date of the Christmas Parade however the Deputy Town Clerk confirmed the date had already been publicised for 24 November and stated that to his knowledge, it was the date the Council traditionally used.

The Town Clerk confirmed he was still waiting on advice from NALC regards Cornwall Councillors sitting on Committees which could cause conflict between local and County level, for example Planning & Licensing.

**088/17      Date and time of the next meeting**

The next meeting would be held on Wednesday 07 June 2017 at 7pm in the Council Chamber, Marcus Hill, Newquay.

The Chairman thanked those attending and the meeting closed at 8:34pm

**Signed..... The Mayor** Cllr Mrs North

**Date.....**

