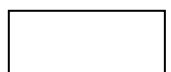
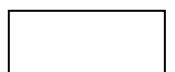


Finance & Policy Committee Minutes  
**NEWQUAY TOWN COUNCIL**

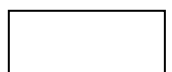
<b>MINUTE REF:</b>		<b>ACTION</b>
	<p>Minutes of the Finance &amp; Policy Committee Meeting held on Monday the 26 June 2017 at 7.00 pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.</p> <p><b>Present</b></p> <p>Cllrs North (Vice-Chair), Towill, Dixon, Pringle, Monk, Craze, Mann, Cheney and Carter.</p> <p><b>Also in attendance</b></p> <p>Mr A Curtis (Town Clerk), Mrs Loveridge (Support Officer) and Brian White</p> <p>Cllr North presided over the meeting as Cllr Hannan gave his apologies</p>	
<b>FP070/17</b>	<p><b><u>Apologies</u></b></p> <p>Apologies were received from Cllr Hannan.</p>	
<b>FP071/17</b>	<p><b><u>Dispensations &amp; Declarations of Interest</u></b></p> <p>None.</p>	
<b>FP072/17</b>	<p><b><u>To adopt the Minutes of the meeting held on 27<sup>th</sup> March 2017 as a true and accurate record</u></b></p> <p><i>i. 27 March 2017</i></p> <p>It was proposed by Cllr North, seconded by Cllr Monk, and</p> <p style="text-align: center;"><b>RESOLVED unanimously to accept the minutes held on 27 March 2017 as a true and accurate record.</b></p> <p><i>ii. 26 April 2017 (extraordinary)</i></p> <p>It was proposed by Cllr North, seconded by Cllr Craze, and</p> <p style="text-align: center;"><b>RESOLVED unanimously to accept the minutes held on 26 April 2017 as a true and accurate record.</b></p>	
<b>FP072/17 (i)</b>		
<b>FP072/17 (ii)</b>		
<b>FP073/17</b>	<p><b><u>Matters Arising</u></b></p> <p>None.</p>	
<b>FP074/17</b>	<p><b><u>Public question time (15 minutes permitted)</u></b></p> <p>None.</p>	<b>Full Council</b>



<p><b>FP075/17</b></p>	<p><b><u>Terms of Reference</u></b></p> <p>The Town Clerk presented members with draft Terms of Reference and explained the proposed alterations made.</p> <p>It was proposed by Cllr North, seconded by Cllr Monk, and</p> <p style="text-align: center;"><b>RESOLVED unanimously RECOMMEND to Full Council the draft Terms of Reference as set out for adopting.</b></p>	<p><b>Full Council Recommendation</b></p>
<p><b>FP076/17</b></p>	<p><b><u>Internal Control Checks/Internal Auditor's Report</u></b></p> <p>Committee discussed setting up a working party to discuss this matter in more detail and make any recommendations or take any appropriate action in time for the next committee meeting.</p> <p>It was proposed by Cllr Dixon, seconded by Cllr North, and</p> <p style="text-align: center;"><b>RESOLVED unanimously to agree to set up a working party to deal with this matter</b></p>	<p><b>Note to RFO</b></p>
<p><b>FP077/17</b></p>	<p><b><u>Co-Option Procedure Review – Cllr Mann</u></b></p> <p>Committee discussed possibilities and outcomes of recruiting new councillors for next election wither immediately after election or waiting for a 'cooling off' period. Discussed pros and cons of social media, newspapers and other advertising. Recommendation to amend proposed current co-option procedure.</p> <p>It was proposed by Cllr Mann, seconded by Cllr North, and</p> <p style="text-align: center;"><b>RESOLVED unanimously to RECOMMEND to Full Council that the proposed amendments to the Co-Option Procedure are adopted.</b></p>	<p><b>Full Council Recommendation</b></p>
<p><b>FP078/17</b></p>	<p><b><u>FBOS Recommendations</u></b></p> <p>(i) <u>Installation and collection of a new bin at Huer's Hut and collection of existing bin at Tregurrian</u></p> <p>Members discussed long term liability of the new bin and collection of both.</p> <p>It was proposed by Cllr North, seconded by Cllr Monk and</p>	
<p><b>FP078/17 (i)</b></p>	<p style="text-align: center;"><b>RESOLVED to sanction the commissioning of a new bin at the Huer's Hut and the emptying of said bin in addition to emptying the Tregurrian bin, subject to such a recommendation being made by the FBOS Committee.</b></p>	<p><b>FBOS</b></p>



<p><b>FP078/17 (ii)</b></p>	<p>1 member voted against.</p> <p>(ii) <u>Release up to £28,356 from the Open Spaces EMR as and when required for open spaces related work/projects</u></p> <p>Members discussed the good work the open spaces team have already been doing and can continue to do with the release of these funds.</p> <p>It was proposed by Cllr Dixon, seconded by Cllr North, and</p> <p><b>RESOLVED to RECOMMEND to Full Council the release of upto £28,356 from the Open Spaces EMR for Open Spaces Projects throughout 2017/18.</b></p>	<p><b>Note to RFO /FBOS</b></p>
<p><b>FP079/17</b></p>	<p>1 member voted against.</p> <p><b><u>Council Offices</u></b></p> <p>Councillors discussed ventilation and heating issues of the first floor of the Municipal Offices. The Town Clerk provided costings for a solution that would not only be more cost effective and energy efficient in the long term, but would ensure the rooms and offices remain at the correct ambient temperature.</p> <p>It was proposed by Cllr Carter, seconded by Cllr Cheney, and</p> <p><b>RESOLVED unanimously to agree to the proposed infrastructure upgrades as set out by the Town Clerk, to be funded from the Council Offices (maintenance, repairs and renewals) budget.</b></p>	
<p><b>FP080/17</b></p>	<p><b><u>Budget Process Overview</u></b></p> <p>The Town Clerk went through the budget process and asked members if they are happy to continue as per last year.</p> <p>It was proposed by Cllr North, seconded by Cllr Towill, and</p> <p><b>RESOLVED unanimously to agree to keep the budget setting process for this year the same as last year with no significant deviation/alterations.</b></p>	
<p><b>FP081/17</b></p>	<p><b><u>Exempt of Business</u></b></p> <p>It was proposed by Cllr Monk, seconded by Cllr Craze, and</p> <p><b>RESOLVED unanimously to invoke Standing Order 10 A (XI) that in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972, the press and</b></p>	



**public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act by virtue of the paragraph specified and to allow Mr White to remain in the meeting.**

A) Mountwise Building

It was proposed by Cllr Mann, seconded by Cllr Pringle, and

**FP081/17  
(A)**

**RESOLVED unanimously to adopt Resolution A as set out on Confidential Addendum 26.06.17/001.**

**FP082/17**

**Items for information & discussion only**

None

**FP083/17**

**Date and time of next meeting**

The next meeting is on Monday 25<sup>th</sup> September but will take place at 7pm in the Council Chamber, Marcus Hill, Newquay.

That Chair thanked all for attending and closed the meeting at 20.28pm.

**Signed** \_\_\_\_\_ **Chairman** Cllr Hannan

**Date** \_\_\_\_\_

