

**NEWQUAY TOWN COUNCIL**

<b>MINUTE REF:</b>	Minutes of the <b>EDGP Committee</b> meeting that was held on <b>Thursday 18 November 2017</b> at 7pm in the Council Chamber, Municipal Offices, Newquay, Cornwall, TR7 1AF	<b>ACTIONS:</b>
	<p>Present:</p> <p>Cllrs D Cheney (Chair), K Towill (Vice-Chair), O Monk, A Hannan, Z Dixon, G Jones, S Hick</p> <p>Also in Attendance:</p> <p>Mr A Curtis (Town Clerk), Miss L Sykes (PA to Town Clerk), Miss N Cerejo (Projects Officer), Miss C Ternouth (CCTV Manager) &amp; Mr T Wright (Facilities Manager), Cllr M North and 1 member of the public</p>	
<b>E027/17</b>	<p><b>Apologies</b></p> <p>Apologies had been received from Cllrs Gardner &amp; Rees</p>	
<b>E028/17</b>	<p><b>Declaration of Interests and Dispensations</b></p> <p>Cllrs D Cheney &amp; Z Dixon declared an interest in Agenda Item 9C Homelessness.</p>	
<b>E029/17</b>	<p><b>Minutes &amp; Action Notes</b></p>	
<b>E029/17 (i)</b>	<p>i. 14 September 2017</p> <p>It was proposed by Cllr Z Dixon, seconded by Cllr K Towill and</p> <p><b>RESOLVED to accept the minutes of the meeting held on 14 September 2017 as read and accurate.</b></p> <p>Clls A Hannan, S Hick, G Jones abstained from the vote</p>	
<b>E030/17</b>	<p><b>Matters Arising</b></p> <p><b>Item E019/17(g)</b> - Chair updated members on Youth Initiative the funding for the Youth Centre has now been approved.</p> <p><b>Item E023/17(a)(iv)</b> - The CCTV Manager explained that SSE have visited Doorstep Green to find a suitable placement for a camera, they are having a problem finding a location where they can get a good line of sight. Cornwall Council have also been contacted in relation to assisting with putting a camera in to help with the large amount of fly tipping in the area. The CCTV Manager awaits further information from SSE.</p> <p><b>Item E023/17(d)(i)</b> - The Catenary decorations at East Street have been removed during the high winds they acted like a sail and become rather dangerous. APS are looking to be repositioned in the pedestrian area of town Cllr Hannan suggested placing very light high intensity white light at East Street as a replacement.</p>	



**E031/17**

**Public Question Time**

Member of the Public Rachel George was in attendance regarding the Changing Places Toilets discussion.

It was proposed by Cllr D Cheney, seconded by Cllr K Towill and **RESOLVED to move Agenda Item 9b to be discussed next.**

**E035/17  
(b)**

**b. Toilets and Temporary Toilets provision**

A report was given by the Facilities Manager.

**E035/17  
(b)(i)**

i. Update and Decisions on individual facilities

The tenancy of the Treloggan Unit will be due for renewal in March. Therefore the Facilities Manger is investigating options for a container to be placed at the Mount Wise Building where the stock can be held. He is also working with the Environment Service Manager find a suitable location for the Christmas Lights to be housed ideally the basement of the Mount Wise Building.

Facility upgrades are required but the final costing is yet to come back this will be brought back to the Committee at a later date.

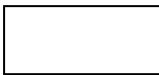
APS have contacted the Facilities Manager they wish to sell the self contained toilet block which we currently rent at the Railway Station. They are happy to see to us for a reduced cost of £20,000. The Facilities Manager has investigated purchasing a container & asking them to refurbish it to our current standard, the likely cost of this would be roughly £35,000. Members discussed.

It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon and **RESOLVED to Recommend to Full Council to release funds from the EDGP EMR to purchase the Railway Station Temporary Toilets from APS.**

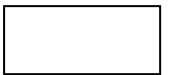
The Facilities Manager has been contacted by Cornwall Council regarding implementing Autism Awareness signs within our Public Toilets. Members discussed installing our own signs over Cornwall Council branded signs to avoid confusion. A suggestion was made for the Facilities Manager to contact Disability Cornwall and ask for their opinion on the need for these signs. Members are happy to have it costed and brought back to committee depending on the advice from Disability Cornwall.

The Facilities Manger wanted to gauge a steer from Committee about trailing an ADI Roommate. This device talks to you as you enter the toilets specially designed for Blind & the Visually Impaired by giving them guidance instructions. Cllr Hannan explained that the Lions have raised money to provide one of these devices for a public toilet. The Facilities Manager has suggested Watergate Bay. Cllr K Towill suggested members visiting St Thomas Road Surgery & Perranporth where these devices are currently installed.

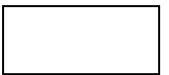
It was proposed by Cllr D Cheney, seconded by Cllr K Towill and



<p><b>E035/17 (b)(ii)</b></p>	<p><b>RESOLVED to delegate authority to the Chair, Vice-Chair, and Town Clerk &amp; Facilities Manager to investigate implementing an ADI Roommate system into one of Newquay's Pubic Toilets using funding donated by Newquay Lions.</b></p> <p>ii. <u>Update and Decisions regarding Little Fistral facilities</u> No update</p>	
<p><b>E035/17 (b)(iii)</b></p>	<p>iii. <u>Update and Decisions regarding whether Changing Places facilities should be implemented at this time</u> Members discussed the proposal of demolishing the existing Railway Station Toilets, moving the current temporary toilet to its location and rebuilding a Changing Places Toilets adjacent to this. A few Committee Members attended a meeting yesterday regarding the Bus Station. They are undertaking a complete refurbishment of the Bus Station &amp; toilet Facility and also possibly looking to install a Changing Places Toilet. Chairman of the Committee Cllr D Cheney asked members to support a proposal to gain a quotation to demolish the Railway Station Toilets, installing a Changing Places Toilet and investigating Planning. A discussion was held regarding the Changing Places Toilets.</p> <p>It was proposed by Cllr K Towill, seconded by Cllr Z Dixon and <b>RESOLVED Committee members in principle are mindful of the Changing Places Toilets and are happy to investigate costing &amp; Planning regarding demolition of the Railway Station site.</b></p> <p><i>(1 member of the public left the meeting at 19.21pm)</i></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr K Towill and <b>RESOLVED to recommend to Full Council to release funds from the EDGP EMR of up to £30,000 for the demolition of the Railway Station site.</b></p> <p>At the meeting regarding the Bus Shelter Toilets a suggestion was made about the Town Council taking over the lease of the building &amp; toilets. There would be not cost to the Town Council in regard to the refurbishment works other than any extras we require i.e. charging facilities. The decision about the building will primarily be given to the T&amp;L Committee to decide they have a meeting scheduled next week. Members discussed at length. A suggestion was made to contact them to see if they wished for us to contact our cleaning services rather than take on the whole building. A steer was needed from the Committee over whether they wished for the Bus Station to also include the Changing Places Toilet.</p> <p>It was proposed by Cllr Z Dixon, seconded by Cllr K Towill and <b>RESOLVED that members agree in principle that there should be a Changing Places Toilet within the Bus Station refreshment.</b></p>	



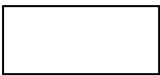
<p><b>E035/17 (b)(iv)</b></p>	<p>iv. <u>Update and Decisions on seeking financial support from Boardmasters</u> The Town Clerk advised members that the plan is to approach Boardmasters next year to explain that it is now costing us money and to investigate any financial support.</p>	
<p><b>E035/17 (b)(v)</b></p>	<p>v. <u>To discuss and decide on any other toilet matters</u> None</p> <p style="text-align: center;"><i>(The Facilities Manager left the meeting 20.01pm)</i></p>	
<p><b>E032/17</b></p>	<p><b>Correspondence</b> None</p>	
<p><b>E033/17</b></p>	<p><b>Terms of Reference and Risk Assessment Update</b> No update</p>	
<p><b>E034/17</b></p>	<p><b>Budget Process 2018-21</b> The Town Clerk explained though sections of the budget and highlighted any changes to budget going forward.</p> <p>It was proposed by Cllr D Cheney, seconded by Cllr K Towill and <b>RESOLVED to recommend the EDGP Budget 2018-21 to F&amp;P for approval.</b></p>	
<p><b>E035/17</b></p>	<p><b>Reports from Members with Specific Responsibilities</b></p>	
<p><b>E035/17 (a)(i)</b></p>	<p>a. <b>CCTV</b></p> <p>i. <u>Update on the Upgrades and current / new cameras</u> £25,000 has now been approved and released to upgrade the red vision Cameras. The CCTV Manager explained that they will be trialling some cameras from a new Company called 360 Vision.</p>	
<p><b>E035/17 (a)(ii)</b></p>	<p>ii. <u>Update on Tolvaddon Visit</u> The CCTV Manager explained that a quote has still not been received from Tolvaddon. The CCTV Manger contacted Tolvaddon back in October to chase this and was told a Newquay specific quote was being drawn up for us. Bodmin &amp; St Columb Major have been contacted regarding their CCTV provision as requested but as yet no responses has been received.</p> <p>It was proposed by Cllr D Cheney, seconded by Cllr S Hick and <b>RESOLVED to give delegated authority to the Chair, Vice-Chair, CCTV Manager and Town Clerk to give a deadline of 27<sup>th</sup> November to Tolvaddon to receive a quotation and to assess any received quotation and make a decision as to whether or not it should be persued further or declined.</b></p> <p>Members discussed the idea of creating a business case document to send</p>	



<p><b>E035/17 (a)(iii)</b></p>	<p>to other Councils to show what we can offer in relation to our CCTV Services.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr K Towill and <b>RESOLVED to investigate creating s Business Case document that can be sent out to other Councils commercialising our CCTV Service.</b></p>	
<p><b>E035/17 (a)(iv)</b></p>	<p>iii. <u>Update on the CCTV Maintenance Agreement</u> None</p>	
<p><b>E035/17 (a)(v)</b></p>	<p>iv. <u>Wayleave Agreements</u> The Stratton Creeber camera Wayleave will be signed off very shortly. The CCTV Manager explained that we have roughly 4 outstanding.</p>	
<p><b>E035/17 (c)</b></p>	<p>v. <u>Update and Decisions on any other CCTV matters</u> The Newquay Cameras are bringing back a grainy image during nighttime. SSE are going to complete a nighttime visit to investigate this.</p>	
<p><b>E035/17 (c)(i)</b></p>	<p>c. <b>Homelessness</b></p> <p>i. <u>Update and Decisions on any Homelessness matters</u> Cllr Z Dixon provided members with an update on the project. The initiative began meeting regularly this year. A selection of organisations have come together to try to tackle issues we have in the town. In the beginning the main aim was to look to create a night shelter. After various meetings &amp; discussions it has been decided that the needs is really for a hub of which various organisations can work out of to provide further holistic requirements not just access to food. A number of facilities have been identified as a possible location for this hub. The next stage is the create a business plan to see if this is a viable project. St Petrocs would be happy to commission a business plan. Therefore they have submitted a Grant Application for funding to cover the business plan. Members discussed.</p> <p>(Cllr D Cheney &amp; Z Dixon left the meeting 20.53pm )</p> <p>Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by G Jones and <b>RESOLVED in principle to support the Grant Application for the Homeless Initiative Business Plan that will be reviewed at F&amp;P.</b></p> <p>(Cllr D Cheney &amp; Z Dixon re-entered the room at 20.56pm)</p> <p>It was proposed by Cllr D Cheney, seconded by S Hick and <b>RESOLVED to extend the meeting by 10 minutes.</b></p>	
<p><b>E035/17 (d)</b></p>	<p>d. <b>All Aspects of Lighting (including any Banner requests)</b></p>	
<p><b>E035/17 (d)(i)</b></p>		



<p><b>E035/17 (d)(ii)</b></p>	<p>i. Update and Decisions on infrastructure and displays There have been Health &amp; Safety issues with the canterinry decorations outside the Victoria Hotel as discussed above.</p>	
<p><b>E035/17 (d)(iii)</b></p>	<p>ii. Update and Decision on the Treloggan Unit A discussed under Agenda Items above</p>	
<p><b>E035/17 (d)(iv)</b></p>	<p>iii. Decisions on any Banner Applications No update</p>	
<p><b>E035/17 (e)</b></p>	<p>iv. Update and Decisions on any other lighting matters No update</p>	
<p><b>E035/17 (e)(i)</b></p>	<p><b>e. Streetsafe Project</b></p>	
<p><b>E035/17 (f)</b></p>	<p>i. <u>Update and Decisions on any other Streetsafe matters</u> Cllr D Cheney is still required to have a debrief meeting with Streetsafe in regard to what they require for the next season.</p>	
<p><b>E035/17 (f)(i)</b></p>	<p><b>f. Post Office forecourt Fountain</b></p> <p>i. <u>Update and Decisions on any other Fountain and Forecourt matters</u> Members looked at designs to place the Town Council Chough on top of the fountain. It would cost £3500 to have this implemented. Members discussed. Members suggested investigating installing LED lighting to have underneath and around the fountain instead of the Chough.</p> <p>It was proposed by Cllr A Hannan, seconded by S Hick and <b>RESOLVED to delegate authority to the Chair, Vice-Chair and Town Clerk to investigate adding lighting around the Fountain up to the cost of £2,000</b></p> <p>Cllr Z Dixon voted against this proposal</p> <p>It was proposed by Cllr D Cheney, seconded by S Hick and <b>RESOLVED to extend the meeting by 10 minutes.</b></p>	
<p><b>E036/17</b></p>	<p><b>Youth Initiative</b> Cllr G Jones explained there has been a delay in getting an invoice to the Town Council for the release of funds due to arranging the Management Structure. Cllr G Jones informed members that Newquay’s Youth MP attended Parliament recently and voted on a proposal to allow voting to</p>	



<p><b>E037/17</b></p>	<p>start at 16 and also to implement in schools the Curriculum of Life. Cllr G Jones asked members if he could attend the next meeting to inform all of what he is doing. Members agreed.</p>	
<p><b>E038/17</b></p>	<p><b>Town Emergency Plan Update and Decisions</b> No specific update at this time although its is still moving forward.</p>	
<p><b>E039/17</b></p>	<p><b>Items for information and discussion only</b> None</p>	
<p><b>Date of the next meeting</b></p> <p>The next Economic Development &amp; General Purposes Committee meeting is to be held on Thursday 18 January 2018 and will take place at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.</p> <p>The chairman thanked all members for attending and closed the meeting at 9:14pm</p> <p>Signed _____ Cllr Mr D Cheney</p> <p>Dated _____</p>		

