

NEWQUAY TOWN COUNCIL

**MINUTE
REF:**

Minutes of the Footpaths, Bridleways and Open Spaces Committee Meeting held on Wednesday 24 January 2018 at 7:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

ACTIONS:

Present

Cllrs Mrs Z Dixon (Chairman), Mr O Monk (Vice-Chairman) Mr K Towill and Mr A Hannan.

Also attending

Mr J Piwecki (Deputy Town Clerk), Mr C Rowley (Administrative Assistant to the Town Clerk) and Cllr G Jones. 7 members of the public were also in attendance.

OS001/18 Apologies

Apologies had been received from Cllr Mr A Pringle. No apologies were received from Cllr Mr S Hick.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Hannan and

**RESOLVED unanimously to put agenda item 10
in front of agenda item 6.**

OS002/18 Interests

None.

OS003/18 Minutes

- i. *22 November 2017*

It was proposed by Cllr Mrs Z Dixon, seconded by Cllr A Hannan and

**RESOLVED unanimously to accept the
minutes of the meeting held on 22 November
2017.**

OS004/18 Matters Arising

OS117/17 – The office had been in contact with Cornwall Cllr G Brown (Newquay Central Ward). Cllr G Brown contacted Biffa to establish a refuse bin, however, discussions have so far been unsuccessful.

OS005/18 Public Engagement Time

No comments were raised.



OS006/18 Plastic Free Newquay Initiative

A presentation was given in support of the initiative frontline by Plastic Free Newquay. Cllr Mr Monk was elected as the Town Council's representative for the steering group.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Towill and

RESOLVED unanimously to support Plastic Free Newquay in principle, subject to the approval of F&P and Full Council.

**Full Council
& F&P**

OS007/18 Newquay Town Council Business Plan 2016-20

A brief introduction was given on the prospective Business Plan.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Towill and

RESOLVED unanimously to refer the proposed action plan to the Staffing Committee for their consideration and potential amendments.

Staffing

OS008/18 Wooden Waves Skatepark & Concrete Skatepark Project

- A. To give retrospective approval for the demolition costs of the Wooden Waves Skatepark

It was proposed by Cllr Mr Hannan, seconded by Cllr Mr Monk and

RESOLVED unanimously to give retrospective approval for the demolition cost of £17,144.00 for the Wooden Waves Skatepark. This will be funded via the underspends from the Skatepark, Footpath Maintenance and Weed Control budget lines.

Office

- B. Update and decisions on the Concrete Skatepark project (if required)

The members of the FBOS committee wished to thank Stuart Perkins and James Coombes for their dedication and hard work through their respective contracts maintaining the Wooden Waves site.

The final contract had been signed and the construction of the Concrete Skatepark had begun. There were a few concerns raised around the lack of bins, lighting and CCTV in this current phase. It was also added that a final name will need to be granted to the Skatepark before it's completion.

OS009/18 Open Spaces Projects

A briefing was given on the status of the current projects. It was stated that there were further additions to the next scope of works, such as the painting of several railing sited around the parish. Several wooden benches



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had also been highlighted which were not in the existing scope.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Towill and

**OS009/18
(1)**

RESOLVED unanimously to give delegated authority to the Chair, Vice-Chair and Office authority to agree quotations on works up to the Open Spaces Capital Projects budget

Chair, Vice-Chair and Office

A further discussion was held around the future of planting around the town and the status of the hanging baskets. It was stated that Devon and Cornwall Police have approached members with a request to purchase granite planters for set locations to deter anti-social behaviour.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Monk and

**OS009/18
(2)**

RESOLVED unanimously to give delegated authority to the Chair, Vice-Chair and Office, to purchase 80 hanging baskets up to the £6,500 budget and amend numbers and locations according to the status of the hanging basket poles.

Chair, Vice-Chair and Office

OS010/18 Open Spaces Team

A. To discuss and make decisions on the Open Spaces Team programme of works (if available).

A discussion was held around the Open Spaces Report, which was announced by the Open Spaces and Enforcement Manager, at which point a three-month programme of works was handed out.

It was proposed by Cllr Mrs Z Dixon, seconded by Cllr Mr A Hannan and

**OS010/18
(A)(1)**

RESOLVED unanimously to approve the programme of works that was put forth from the Open Spaces & Enforcement Manager.

Open Spaces & Enforcement Manager

Members wished to thank the Environmental Services team for all their hard work over the past few months.

It was noted that Cornwall Council were looking for several Town Council's to widen the scope of the service level agreements.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Towill and

**OS010/18
(A)(2)**

RESOLVED unanimously to register an interest in this scheme.

Office

B. To discuss and make decisions on the purchase of body worn CCTV Cameras



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It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Towill and

OS010/18 (B) RESOLVED unanimously to postpone agenda item 11 to the end of the meeting.

OS011/18 Newquay in Bloom Update

A discussion was held around Newquay in Bloom and the status of their projects.

OS012/18 Allotments Update

The Tren creek Allotments were still in transition which was being held up by the associated legal body.

OS013/18 Freehold land off Polwhele Road

This transfer was also being held up by the associated legal body.

OS014/18 Huer's Hut Leasehold

Cornwall Council is awaiting the officer from Treffry Estate to progress with the leasehold.

OS015/18 Gannel and Gannel Users Group

The committee were looking at introducing a height restrictive barrier to the Gannel Car Park. It was stated that the height of the barrier

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Monk and

RESOLVED unanimously to review a height restrictive barrier with a maximum height of 2.75m (9ft).

Office

OS016/18 Bus Shelters

The Town Council had received a list of potential Bus Shelters, following from discussion with Residents Associations, a shelter had been selected for Treloggan. The other shelters would be replaced to Cornwall Council's specification.

OS017/18 Porth Coastal Management Board

It was noted that Cornwall Council were reviewing the feasibility of transferring the ownership of Porth Beach Car Park to the Town Council. Cllr Mr Hannan agreed to investigate this further.

Cllr Mr Hannan

OS018/18 Terms of Reference and Risk Assessment Update

None.

OS019/18 Correspondence



None.

OS020/18 Chairman's Other Business

It was noted that there were several bollards on Fore Street Car Park that had degradation of the paintwork.

Concerns were raised over the lack of Newquay Residents Association meetings within the Town Council. It was believed that there should be a meeting either bi-monthly or quarterly to engage with the associations.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Towill and

OS020/18 (1) RESOLVED unanimously to extend the meeting by 10 minutes.

It was proposed by Cllr Mrs Dixon, seconded by Cllr Mr Towill and

OS020/18 (2) RESOLVED unanimously to invoke Standing Order 10 A (XI) that in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act by virtue of the paragraph specified.

OS021/18 Enforcement Officer Report and any decisions relating to Enforcement matters

- A. To discuss and agree to put forward to Cornwall Council a request to put in place a Public Space Protection Order (PSPO) to cover illegal parking and camping on Open Spaces within Newquay and agree a budgetary limit to facilitate this

A brief update was given on the status of the Enforcement Officer.

Please see Confidential Addendum 24.01.2018

The Town Clerk has had several meetings with Devon and Cornwall Police and Cornwall Council to investigate an additional PSPO. The process to create this would be for the Town Council to establish a consultation and then adequate training will need to be provided.

It was proposed by Cllr Mr Hannan, seconded by Cllr Mr Monk and

RESOLVED unanimously to RECOMMEND to F&P to allocate £2,000 to proceed with the adoption of a PSPO

**F&P
RECOMMENDATION**



to cover illegal parking and camping.

OS022/17 Date and time of next meeting

The next Footpaths, Bridleways and Open Spaces Committee meeting will take place on Wednesday 21 March 2018 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.

The chairman thanked members for their attendance and exited the meeting at 9:09pm.

Signed.....

Chairman Cllr Mrs Z Dixon

Date.....

DRAFT

