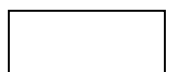
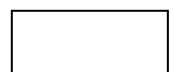


Finance & Policy Committee Minutes
NEWQUAY TOWN COUNCIL

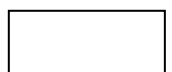
MINUTE REF:		ACTION
	<p>Minutes of the Finance & Policy Committee Meeting held on Monday 29 January 2017 at 7.00 pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.</p> <p>Present Cllrs A Hannan (Chair), M North (Vice-Chair), Z Dixon, A Pringle, R Craze, S Carter, M Gardiner</p> <p>Also in attendance Mr A Curtis (Town Clerk), Miss L Sykes (PA to Town Clerk), 3 members of the public</p> <p>A presentation was given by Porth Residents Association at 6.30pm.</p>	
FP001/18	<p><u>Apologies</u> No apologies received from Cllr Towill.</p>	
FP002/18	<p><u>Dispensations & Declarations of Interest</u> As & when</p>	
FP003/18	<p><u>Minutes</u></p> <p><i>i. 27 November 2017</i></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and RESOLVED to accept the minutes held on 27 November 2017 as a true and accurate record.</p>	
FP004/18	<p><u>Matters Arising</u> None</p>	
FP005/18	<p><u>Matters Referred</u> None</p>	
FP006/18	<p><u>Public question time (15 minutes permitted)</u> A presentation was given from Treloggan Residents Association at 7.05pm.</p>	
FP007/18	<p><u>Grants</u> To discuss and make any decisions on grant requests as followed:</p>	
FP007/18 (A)	<p><i>A. Porth Residents Association - £1800</i></p> <p>Members discussed.</p> <p>It was proposed by Cllr S Carter, seconded by Cllr O Monk, and RESOLVED to award £1800 from the F&P Grants budget for Porth Residents Association Heritage Boards.</p>	
FP007/18 (B)	<p><i>B. Treloggan Residents Association - £1000</i></p> <p>Members discussed.</p>	



	<p>It was felt that this application should be withdrawn and resubmitted again. Giving the group time to reevaluate that amount they wish to apply for and update their figures for the project.</p>	
<p>FP008/18</p>	<p><u>Risk Assessments and Terms of Reference</u></p>	
<p>FP008/18 (A)</p>	<p>A. <i>To receive and consider making decisions/recommendations to Full Council on any updates to the Committee Terms of Reference (if needed)</i> No update</p>	
<p>FP008/18 (B)</p>	<p>B. <i>To receive and consider the Committee Risk Assessment</i></p> <p>The Town Clerk asked members to adopt the updated Committee Risk Assessment. This document will be reviewing regularly with the Committee feeding in where necessary.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North, and RESOLVED to adopt the Committee Risk Assessment.</p>	
<p>FP009/18</p>	<p><u>Fireworks Display – November 05 2018</u></p> <p>It was felt that a budget source should be located to enable this event to happen again in 2018. The Town Clerk suggested this come from the contingency fund.</p> <p>Members were in agreement to assist again this year with a view to stepping back in future years to make this event self-funding.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and RESOLVED to RECOMMEND to Full Council to commit and release up to £2500 from the Contingency Fund EMR to part fund this event again in 2018.</p> <p>The Committee felt that a member of T&L should attend the planning meetings this event.</p>	<p>Full Council RECOMMENDATION</p>
<p>FP010/18</p>	<p><u>Financial Regulations</u></p> <p>To receive, review and consider recommending changes to the Financial Regulations to Full Council</p> <p>The Town Clerk informed all that amendments are highlighted in yellow. The Town Clerk explained to members the changes that have been made within the Financial Regulations. Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and RESOLVED to RECOMMEND to Full Council to adopt the changes made within the Financial Regulations.</p>	<p>Full Council RECOMMENDATION</p>
<p>FP011/18</p>	<p><u>Scheme of Delegation</u></p> <p>To receive, review and consider changes to the Scheme of Delegation</p>	



	<p>The Town Clerk informed all that the amendments are highlighted throughout the document. The Town Clerk explained to members the highlighted changes within the Scheme of Delegation. Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr S Carter, and RESOLVED to RECOMMEND to Full Council to adopt the changes made within the Scheme of Delegation.</p>	<p>Full Council RECOMMENDATION</p>
<p>FP012/18</p>	<p><u>Audit and Assurance</u></p>	
<p>FP012/18 (A)</p>	<p>A. <i>To receive, consider and keep under review any outstanding actions from the interim internal audit</i> The Town Clerk discussed through the ongoing issues that the Internal Auditor raised, how they are being addressed, what is outstanding. The Town Clerk discussed through this document. Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr Z Dixon, and RESOLVED to note the Internal Audit Review document and its actions/content. Propose A Hannan, Second Z Dixon to note the Audit</p>	
<p>FP012/18 (B)</p>	<p>B. <i>To receive an update on the external audit arrangements</i> The Town Clerk updated members on the new External Auditor. The Town Clerk will update again as more information is sent through.</p>	
<p>FP013/18</p>	<p><u>Budget Process 2019-22</u></p>	
<p>FP013/18 (A)</p>	<p>A. <i>To receive an update on the review into the next Budget Setting Process</i> The Clerk is currently working with external advisors on a review into the Budget Setting Process.</p>	
<p>FP013/18 (B)</p>	<p>B. <i>To receive any update on what resources are being put in place/available to members in relation to obtaining independent advice as to what would constitute a legally acceptable amendment to an agenda item as defined under standing orders</i></p> <p>The Town Clerk has contacted CALC regarding this and is still awaiting a response.</p>	
<p>FP014/18</p>	<p><u>Exempt Business</u> It was proposed by Cllr A Hannan, seconded by Cllr O Monk, and</p> <p>RESOLVED unanimously to invoke Standing Order 10 A (XI) that in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local</p>	



Government Act by virtue of the paragraph specified.

(Please see Confidential Addendum 29.01.18/001)

FP015/18

Items for Information & Discussion

Cllr S Carter explained that the NNP would like to apply for the Grants for All Funding for their referendum. Committee were happy for the NNP to apply for the grant.

FP016/18

Date and time of next meeting

The next meeting is on Monday 26 March 2018 and will take place at 7pm in the Council Chamber, Marcus Hill, Newquay.

That Chair thanked all for attending and closed the meeting at 20.59pm.

Signed _____ **Chairman** Cllr Hannan

Date _____

DRAFT

