

<p style="text-align: center;">Newquay Town Council Economic Development and General Purposes</p>	<p style="text-align: center;">Action</p>
<p>Minutes of the extraordinary meeting held at 7pm on Thursday 3 March 2016, Council Chamber, Municipal Offices, Marcus Hill, Newquay.</p> <p>Present: Cllrs A Hannan, C Leadbetter, Mrs J Bowden, S Slade, K Towill</p> <p>Also Attending: Mr A Curtis (Town Clerk & RFO), Miss L Sykes (Support Officer), Mr T Wright (Facilities Manager), Cllr D Cheney</p> <p>E001/16 - Apologies: Cllr Mrs R Craze, J Rainbow No apologies received from Cllr L Harrison</p> <p>E002/16 - Declarations of Interest: None</p> <p>E003/16 – To approve the Minutes of the meeting held on (i) 12 November 2015 and (ii) 15 December 2015</p> <p>It was proposed by Cllr K Towill, Seconded by Cllr A Hannan and RESOLVED to approve the minutes from the meeting held on 12 November 2015</p> <p>Cllrs C Leadbetter & S Slade abstained from the vote</p> <p>It was proposed by Cllr C Leadbetter, Seconded by Cllr Mrs J Bowden and RESOLVED to approve the minutes from the meeting held on 15 December 2015</p> <p>Cllr S Slade abstained from the vote</p> <p>E004/16 – Matter Arising:</p> <p><u>12 November 15</u></p> <p><i>Minute Ref: E065/15 – i</i> - Amendment required on the Resolution below:</p> <p>It was proposed by Cllr A Hannan, Seconded L Harrison and RESOLVED to recommend to Full Council to approve £1200 being taken from the earmark reserve to use it to cover the cost of the maintenance contract.</p> <p><i>Minute Ref: E065/15 – ii</i> – There has been no update from South West Water in regard to Little Fistral the Town Clerk will chase again.</p> <p><u>15 December 15</u></p> <p><i>Minute Ref: E075/15 – (v)</i> - The Town Clerk will chase up arranging a meeting with Steve Double MP & Inspector Meredith.</p>	



E005/16 - Public Question Time: (10 minutes allocated)

No public present

E006/16 – Correspondence:

An email was received from a gentleman raising money for Fleet asking if he could give a presentation on defibrillators to the Council.

Members discussed.

Members agreed to invite him to the next EDGP meeting and to give a 15 minutes presentation at 6.45pm.

Town Clerk

E007/16 –Risk Assessments, Terms of Reference, Aims & Objectives:

There have been some minor amendments to the wording in the EDGP terms of reference. The Town Clerk will recirculate to all members to read before a resolution is made.

E008/16 – Reports from members with specific responsibilities for (to include any action required)**a. Toilets and Temporary Toilets Provision***(i) Update and decisions on individual facilities*

The renovation works at Watergate have been completed, the shower should be complete by Easter. Hand sanitises have now been installed and are working well. Danfo have been contacted in regard to providing a coin box for the shower unit.

British Gas are due to complete a site visit in regard to the large bill. We have now arranged this visit for the 5th time due to British Gas errors. A Councillor suggested asking for the MP's assistance if we have more trouble with British Gas.

Temporary toilets are in place at Fore Street whilst the renovations are completed. Hopefully again these will be completed by Easter.

Upgrades at Porth are due to start after Easter.

The temporary toilets at the Railway Station have been shut again due to vandalism. The Facilities Manager has contacted Inspector Meredith regarding the continued attacks on the toilets. The damage at present is occurring in broad day light.

Members discussed.

The Town Clerk & Cllr Hannan are meeting with Inspector Meredith on Thursday 10 March they will raise this issue with him.

There are daily on-going issues with the Killacourt disabled toilet in regard to antisocial behaviour. It had been suggested to change the lock to a specialist key that is required to be collected from

the Council Office but members did not feel this was appropriate.

The leak into Beach Road toilets is still on-going. South West Water have visited they believe it is a crack in the pip above the toilets.

The Facilities vehicles contract is due to expire on March 31. After investigations the decision has been made to go ahead with a further 2 year lease contract with Hawkins, both vans will be a slightly larger model. One van will have the highway strips across the back.

Members discussed Workwear and purchasing high visibility jackets & vests.

Narrowcliff toilet roof is on the list to be repaired after previous storm damage.

It was Proposed by Cllr A Hannan, Seconded by Cllr K Towill and **RESOLVED unanimously to agree with the recommendation for the new two year van lease agreements with Hawkins Motors.**

It was Proposed by Cllr A Hannan , Seconded by Cllr C Leadbetter and **RESOLVED unanimously to delegate authority to the Chair, Vice-Chair and Town Clerk to agree the £1932 plus VAT cost to stay with Churchill for our Legionella Testing.**

The Town Clerk will gain a quotation in regard to completing a Legionella test at Beach Road Toilets.

It was Proposed by Cllr K Towill, Seconded by Cllr S Slade and **RESOLVED unanimously to agree to purchase a body worn camera costing £600 for the Facilities Team.**

It was Proposed by Cllr A Hannan, Seconded by Cllr C Leadbetter and **RESOLVED unanimously to agree to go ahead with the proposed costs for the Van insurance.**

(ii) *Update and decisions on Little Fistral Toilets*
We are still awaiting an update from South West Water. The Town Clerk will chase this up. For the moment the disabled toilets are only to be used. Members discussed.

It was suggested to the Facilities manager to arrange contractors APS to visit and price up the cost of refurbishing the ladies and gents toilet blocks.

(iii) *Railway Station Update and Decisions*
A public survey is required to gauge the opinions of proposed redevelopment of the Railway Station toilets. A Working Party has been created to move forward with the public consultation and European tender.

Town Clerk

c. Street Safe Project

- (i) *To discuss and make any decisions appertaining to the Cash back from Crime Initiative*
This item is to be discussed at the meeting with inspector Meredith on Thursday 10th March.
- (ii) *Update and Decisions on any other Streetsafe Project matters*
Cllr A Hannan & the Town Clerk have a meeting with Inspector Meredith on Thursday 10 March.

It was Proposed by Cllr C Leadbetter, Seconded by Cllr S Slade **and RESOLVED unanimously to delegate authority to the Chair, Vice-Chair, Cllr Mrs J Bowden & Town Clerk to spend up to the budget of £1040 on Streetsafe equipment/uniform.**

d. Post Office Forecourt and Fountain – Cllr Slade

- (i) *Maintenance Update and Decisions*

It was Proposed by Cllr A Hannan, Seconded by Cllr K Towill and **RESOLVED unanimously to use the left over funds from the toilet upgrades to put this towards the repair costs for the Post Office Fountain.**

- (ii) *Future of the Fountain*
As above
- (iii) *Update and Decisions on any other Fountain and Forecourt matters*
As above

e. All aspects of Lighting (including Banner requests) – Cllrs Harrison and Hannan

- (i) *Update on infrastructure and displays*
Members are happy to create a press release giving the results of the completed lighting survey.
- Cllrs A Hannan & Towill will be meeting with APS next Tuesday in regard to the white lighting.
- Members discussed.

It was Proposed by Cllr A Hannan, Seconded by Cllr K Towill and **RESOLVED unanimously to delegate authority to the Chair, Vice-Chair and Town Clerk to look into replacing the white lighting throughout.**

(ii) *Condition update –Unit 5B*
When the weather is better a skip is to be organised to remove the rubbish.

(ii) *Planning for Christmas 2016*
Members felt that this year they should work closely with the T&L Committee on the Christmas Parade ready to hand over next year.

(iii) *Decisions on any Banner Applications*

It was Proposed by Cllr A Hannan, Seconded by Cllr K Towill and **RESOLVED unanimously not to charge for banner requests as long as there is no cost implications to the Town Council. This can be reviewed in the future if anything changes.**

(iii) *Update and Decisions on Bunting*

It was Proposed by Cllr A Hannan, Seconded by Cllr C Leadbetter and **RESOLVED unanimously that we take the lead from BID and await them to come to us for support if required in regard to the bunting.**

(v) *Update and Decisions on any other Lighting matters*
An audit is to be completed on the Christmas Lighting.
Members suggested asking APS to look into the costs of having catenary from Costa Coffee up to Marcus Hill Offices.

It was Proposed by Cllr S Slade, Seconded by Cllr A Hannan and **RESOLVED unanimously to extend the meeting by 15 minutes.**

f. Youth Initiative – Cllr Slade

(i) *Update and decisions on the Youth Council Project*
The next Youth Council Meeting is at 4.30pm on Thursday 10 March.
Members discussed.

g. Angling Club – Cllr Hannan

(i) *Update and decisions on the funds collected and any other Angling Club matters*
No update

h. Homelessness

Previously the EDGP committee worked closely with a local Reverend to assist the homeless in Newquay.
Cllr D Cheney explained that research is required into how best to assist the homeless community. He would like to see

them off the streets for their own benefit as well as the benefit it would have on Newquay being a very renowned tourist destination. He feels that an answer might be the provision of a night shelter. The nearest night shelter to Newquay is Camborne.
 Cllr Cheney is happy to visit Camborne and discuss how it works and the financial implications. From his previous conversation he has gathered that if someone wishes to stay more than one night they are required to sign on to receive housing benefit which then goes to the night shelter and funds their remaining stay.
 It was mentioned about working in partnership with St Petrocs.

It was Proposed by Cllr A Hannan, Seconded by Cllr S Slade and **RESOLVED unanimously to support Cllr D Cheney in his investigations to tackle the homeless issue in Newquay.**

E009/16 - Budget Update 2016/17

This item was not discussed

E010/16 - Items for discussion and any other business

E011/16 – Date, Time and venue of the next meeting

The next meeting is to be decided and will be held at 7pm in the Committee Room, Municipal Offices, Marcus Hill, Newquay.

The meeting closed at 21.15pm.

Signed: _____
 Cllr A Hannan, Chairman

Date: _____

