

Finance & Policy Committee Minutes  
**NEWQUAY TOWN COUNCIL**

**MINUTE REF:** Minutes of the Extraordinary Finance & Policy Committee Meeting held on Thursday 8 September 2016 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay. **ACTION**

**Present**

Cllrs M North (Chair), C Leadbetter (Vice), S Carter, J Bunt, R Craze, S Slade, J Kenny and A Hannan.

**Also attending**

Mr A Curtis (Town Clerk & RFO), and Miss L Sykes (Support Officer) and Z Dixon.

**FP047/16 Apologies**

Cllr K Towill.

**FP048/16 To receive Declarations of Interest and Dispensations**

As & when required.

**FP049/16 Public Engagement Time**

None

**FP050/16 To receive an update on the Marcus Hill Feasibility Study and Property Project and to provide feedback to the lead members**

Members of the Working Party had attended two meetings with CC officers and CC's commissioning agent, Bailey Partnership, to discuss the initial study report into the feasibility of restructuring the Marcus Hill complex as a possible devolution project that would provide a single campus at Marcus Hill for CC and NTC purposes. The NTC WP had a number of issues with the direction of the project brief; hence the need to convene the extraordinary meeting. At this point it was agreed that discussions would contain commercially sensitive information, which should remain confidential. The Town Clerk confirmed he would record the information and any decisions of a commercially sensitive nature on confidential addendums.

The meeting reviewed the background and discussed the way forward.

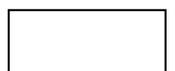
(see confidential addendum).

It was Proposed by Cllr M North, Seconded by Cllr C Leadbetter and **RESOLVED unanimously to the recommendation as per Confidential Addendum FP050/16 (Resolution A).**

**Town Clerk**

The Town Clerk will email the proposal out to all members for approval and get a retrospective agreement at the next Full Council Meeting.

At this point the committee discussed how important the Mount Wise property was to the plans and agreed that it was time to renovate the



exterior of the building on the basis of the survey previously commissioned by the Town Council and ensure it remains structurally sound.

It was proposed by Cllr J Kenny, Seconded by Cllr C Leadbetter and **RESOLVED to start work on the external, (security, Health and Safety & Fire) and structural works on the Mountwise building and to RECOMMEND to Full Council, the release of funds from the following Earmarked Reserves towards the costs: Young People's Centre EMR (£46,295) and Capital EMR (upto £60,000).**

Full Council

The Town Clerk was to email the proposal out to all members for approval and get a retrospective agreement at the next Full Council Meeting.

Town Clerk

**FP051/16 To consider and make recommendations on changes to budgeted Earmarked Reserves in light of underspends as a result of delays to projects outside the Councils control**

Members received a briefing pack. The Town Clerk & Accountant had identified the likely underspends as follows:

- £100,000 Loan Repayments
- £242,000 Marcus Hill & Library funds

The Town Clerk suggested members might wish for some of the underspend to go back into the Localism reserve & the loan repayments could be moved into a Capital EMR.

The Town Clerk and Accountant had reviewed the earmark reserves and suggested amalgamating some together. Members looked at the proposed changes and discussed the reasons behind some of the recommendations with the Town Clerk.

It was proposed by Cllr M North, Seconded by Cllr S Carter **and RESOLVED unanimously to RECOMMEND the suggested changes to the Earmarked Reserves to all affected committees and to Full Council.**

At this point it was proposed by Cllr M North, Seconded by Cllr S Carter **and RESOLVED unanimously to extend the meeting by 10 minutes.**

Committees & Full Council

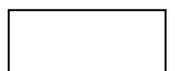
**FP052/16 To receive and consider draft branding proposals**

The Town Clerk circulated an example ~~handed out a copy~~ of some of the proposed new branding ideas for the Council.

Members didn't feel that at this time they should move forward with this particular option. Members felt more research was needed into the nature of the brand message before considering the design and also to consider linking the TIC's new branding with Newquay Town Council.

It was proposed by Cllr A Hannan, Seconded by Cllr C Leadbetter **and RESOLVED to give authority to the Town Clerk to continue to research into re-branding of the Council.**

Cllr J Kenny abstained from the vote



**FP053/16 Business for Information Only**

The Town Clerk informed member that the external audit has been passed.

**FP054/16 Date and time of the next meeting**

The next meeting will be held on 26 September 2016 at 7pm, in the Council Chamber, Marcus Hill, Newquay.

The Chairman thanked those attending and the meeting closed at 21.06pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman, Cllr M North

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