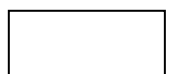


Finance & Policy Committee Minutes  
**NEWQUAY TOWN COUNCIL**

<b>MINUTE REF:</b>		<b>ACTION</b>
	<p>Minutes of the ordinary Finance &amp; Policy Committee Meeting held on Monday 28 November 2016 at 7 pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.</p> <p><b><u>Present</u></b></p> <p>Cllrs C Leadbetter (Deputy Chair &amp; Mayor), Mrs J Bunt, Mrs R Craze, A Hannan, O Monk, S Carter, S Slade, Miss J Kenny, K Towill</p> <p><b><u>Also attending</u></b></p> <p>Mr A Curtis (Town Clerk &amp; RFO), Miss L Sykes (Support Officer), Mr B White (Accountant), Cllr Mrs Z Dixon and Cllr D Mann.</p>	
<b>FP079/16</b>	<p><b>Apologies</b></p> <p>Apologies were received from Cllr Mrs M North</p>	
<b>FP080/16</b>	<p><b>Dispensations and Declarations of Interest</b></p> <p>Cllr Mrs R Craze declared a non-registrable interest in Agenda Item 9 a.</p>	
<b>FP081/16</b>	<p><b>To adopt the Minutes of the meeting held on:</b></p> <p>26 September 2016</p> <p>It was proposed by Cllr Miss J Kenny , seconded by Cllr S Carter and</p> <p style="text-align: center;"><b>RESOLVED to accept the minutes held on 26 September 2016 as a true and accurate record.</b></p> <p>Cllrs S Slade, O Monk &amp; Mrs J Bunt abstained from the vote</p>	
<b>FP082/16</b>	<p><b>Matters Arising</b></p> <p><b><i>Minute Ref: FP061/16 Press Release</i></b> – The YPC Press release will be actioned as soon as possible.</p> <p><b><i>Minute Ref:FP074/16 Update from Localism Working Party</i></b>– The Town Clerk informed members that three applications for the Local Devolution Fund were sent to the Community Network Panel Meeting. Unfortunately the meeting was not well represented by Town Councillors only one application has gone through which was for the Atlantic Road Play Area.</p>	
<b>FP083/16</b>	<p><b>Matters Referred</b></p>	
<b>FP083/16(A)</b>	<p>a) <b>EDGP Recommendation to fund the annual maintenance of 2 FLEET Defibrillator machines for the Newquay Parish at a cost of up to £590 (ex VAT) from the Contingency Fund.</b></p> <p>It was proposed by Cllr A Hannan , seconded by Cllr K Towill and</p> <p style="text-align: center;"><b>RESOLVED to give delegated authority to the Town Clerk and Chair of EDGP to make contact</b></p>	



with FLEET, to obtain more information about maintenance costs, liabilities and ownership as well as the life expectancy of the machines. If still considered in the interest of the Town Council then to proceed with up to 2 units, once being on the Marcus Hill Offices and the other potentially in the Pentire area.

1 member abstained from the vote,  
1 member wished to vote against the proposal.

**FP084/16 Public question time (15 minutes permitted)**

No members of the public in attendance.

**FP084/16 To receive and consider correspondence**

- FP084/16(A)** a) *Boundary Commission Consultation Paper –Proposed changes to Cornish Boundaries, including the creation of a Truro and Newquay Consistency*

Members discussed. The Town Clerk was asked to contact St Columb Major Town Council to find out their views and amend the response letter accordingly.

It was proposed by Cllr Mrs R Craze , seconded by Cllr A Hannan and

**RESOLVED to submit the response letter after speaking to St Columb Major Town Council delegating authority to the Town Clerk to make the necessary changes.**

1 member voted against the proposal.

**FP085/16 Terms of reference & risk assessment updates**

No updates required at this time

**FP086/16 To consider and make decisions on the following grant applications**

- FP086/16(A)** a) *Newquay Foodbank - £950*

*Cllr Mrs R Craze declared a non-registrable interest in this agenda item 9 a and left the meeting*

Members discussed at length.

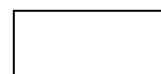
It was proposed by Cllr Miss J Kenny , seconded by Cllr S Slade and

**RESOLVED to agree to the £950 grant request to support the Newquay Foodbank.**

1 member voted against the proposal.

**FP087/16 To review the 2017-20 Draft Budget Report**

The Town Clerk gave members a brief PowerPoint Presentation that



<p>FP087/16(A)</p>	<p>explained the Budget Process and Budget Report.</p> <p>Each committee chair (EDGP, FBOS, T&amp;L, P&amp;L, TIC, Staffing, QS) gave an update on how they have reached their budget proposals for this year and what projects the budgets are to be used for.</p> <p>An in depth discussion was held by members regarding the budget proposal for 2017/18. Questions were raised and answered by the accountant regarding the figures.</p> <p>a) <i>To make any amendments to the report</i></p>	
<p>FP087/16(B)</p>	<p>No amendments were made by members.</p> <p>b) <i>To formally adopt the Report as the F&amp;P recommendation to Full Council including formally recommending the 2017/18 Expenditure Budget and precept levels to Full Council</i></p> <p>It was proposed by Cllr C Leadbetter, seconded by Cllr S Slade and</p> <p><b>RESOLVED to RECOMMEND Full Council formally adopts the Budget Report as the F&amp;P recommendation including formally recommending the 2017/18 Expenditure Budget and precept levels.</b></p>	<p>Recommend to Full Council</p>
<p>FP088/16</p>	<p>Cllrs Miss J Kenny and S Carter voted against the proposal</p> <p><b>Update from the Localism Working Party (if applicable)</b></p> <p>The process has now slowed down at Cornwall Council. Emphasis had moved from a series of ad hoc submissions to a 'whole town' approach in order to create more cohesive proposals being put forward for consideration.</p>	
<p>FP089/16</p>	<p><b>Update from Committee Chairs on material projects</b></p> <p>The EDGP Chair updated members that after the last meeting the Committee had decided to add the option of selling the railway station toilets to a developer with a condition that public toilets would need to be included in the rebuild.</p>	
<p>FP090/16</p>	<p><b>To discuss and make any recommendations appertaining to the Town Councils Corporate Business Plan (to follow)</b></p> <p>It was proposed by Cllr C Leadbetter, seconded by Cllr S Slade and</p> <p><b>RESOLVED unanimously to extend the meeting by 15 minutes.</b></p> <p>Cllr C Leadbetter asked if members could read and note the document.</p>	
<p>FP091/16</p> <p>FP091/16(A)</p>	<p><b>To receive, consider and make recommendations to Council on the following draft policy documents:</b></p> <p>a) <i>Equality and Diversity</i></p> <p>It was proposed by Cllr Miss R Craze, seconded by Cllr S Carter and</p>	

