

**NEWQUAY TOWN COUNCIL**

**MINUTE REF:** Minutes of the meeting held at 7pm on **Wednesday 18 January 2017** in Council Chamber, Municipal Offices, Marcus Hill, Newquay. **ACTION**

**Present:**

Cllrs Slade (Chairman), Monk (Vice-Chairman), Leadbetter, Hannan, Mrs Dixon, Mrs Bunt, and Towill

**Also Attending:**

Mr Piwecki (Deputy Town Clerk), Miss Sykes (Support Officer), Mr Lamb (Enforcement Officer) and 5 members of the public.

It was proposed by Cllr Monk , seconded by Cllr Slade, and

**RESOLVED unanimously to move Agenda Item 7 to the top of the Agenda.**

**OS001/17 Grant Requests**

*a. Newquay in Bloom - £3800*

Members discussed the grant application at length.

It was proposed by Cllr Slade , seconded by Cllr Monk, and

**RESOLVED unanimously to accept the grant request of £3800 to Newquay in Bloom towards Southwest in Bloom & Britain in Bloom Competitions.**

It was proposed by Cllr Leadbetter, seconded by Cllr Slade, and

**RESOLVED unanimously to move Agenda Item 8 to the top of the Agenda.**

**OS002/17 Newquay In Bloom Update (including minutes for information)**

An audit was currently being undertaken by members to see what areas of planting require updating. A new member has joined the group and he has provided a lot of advice already. Newquay in Bloom have been offered an allotment patch to start to grow our own veg and plants etc. We are looking to work on an area at Crantock Street to improve seating for the public.

Cllr Leadbetter wished to thank all at Newquay in Bloom for their assistance at the Mayors Christmas Tree recycling event on Saturday 07 January.

*At this time 2 members of the public left the meeting (7:11pm)*

**OS003/17 Apologies for Absence**

Apologies have been received from Cllr Miss Gwilliam,

**OS004/17 Declarations of Interest and Dispensations**



None.

**OS005/17 To approve the Minutes of the meetings held on 21 September**

It was proposed by Cllr Slade, seconded by Cllr Hannan, and

**RESOLVED unanimously to accept the minutes of the meeting held on 16 November 2016**

**OS006/17 Matters Arising (for information only)**

***Minute Ref 104/16 - To consider taking over the lease of the Huers Hut as the Freehold is not available from the land-owners:*** There was some confusion over the wording of the minutes as figures did not seem to be accurate. The original lease was illegible. The Deputy Town Clerk had been asked to contact Cornwall Council to find out what terms & conditions they currently have for the Huers Hut.

**Deputy Town Clerk**

**OS007/17 Matters Referred**

None

**OS008/17 Public Question Time (15 minutes only)**

Member of the Public 1

***Q1. Treloggan Residents have been working under the Cormac Volunteers Scheme to clear up the Doorstep Green area. We have come across a large amount of fly tipping. Is there is any funding you could provide us with to hire a skip for a day to remove all the rubbish to enable us to have our pond feature created?***

Members discussed. The Chair & Vice-Chair already have delegated authority to spend from the Open Space's budget and thought this would be a good project to assist with.

**OS009/17 To discuss and make decisions appertaining to the use of the land at Polwhele Road**

It was proposed by Cllr Slade , seconded by Cllr Monk, and

**RESOLVED unanimously to suspend the meeting.**

It was proposed by Cllr Slade , seconded by Cllr Monk, and

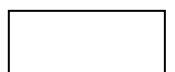
**RESOLVED to reinstate the meeting.**

A case had been put forward by a couple of volunteers to develop the Land at Polwhele Road into a Community Garden through either a CIC or registered charity.

Members felt this was an ideal use of the land and suggested the volunteers come back to FBOS with a business plan which it could then recommend to F&P.

It was proposed by Cllr Slade , seconded by Cllr Mrs Dixon, and

**RESOLVED unanimously to agree in principle**



**the idea of the Polwhele Land being created into a Community Garden.**

**OS010/17 Update to the Risk Assessment Aims & Objectives & Terms of Reference Footpath and Weed Control reports (if available)**

A section had been added to the Terms of Reference 7.2 that an article is required from each Committee to go into the Town Crier on an Annual Basis.

It was proposed by Cllr Leadbetter, seconded by Cllr Towill, and

**RESOLVED unanimously to RECOMMEND to Full Council to accept the amended Terms of Reference**

**Full Council Recommendation**

**OS011/17 Correspondence**

A letter was received addressed to the Mayor regarding the Committee's request for Open Spaces projects. The Mayor wished to know if a response was ever sent. The Deputy Town Clerk would check and update the Mayor.

**Deputy Town Clerk**

**OS012/17 Footpath & Weed Control Reports (if available)**

The trees have been dealt with in Priory Woods.

**OS013/17 To consider and decide on taking over the Lease of the Huer's Hut as the Freehold is not available from the land-owners.**

As stated in Matters Arising an action has been passed to the Deputy Town Clerk to contact Cornwall Council. Members also wished that a letter was sent to Cornwall Council explaining the issues that FBOS are facing due to time delays and asking for realistic timescales on outstanding legal matters. Members felt that this could be something each Committee may wish to do and suggested it go to F&P to decide a list of topics that are outstanding across the Council as a whole.

It was proposed by Cllr Mrs Dixon , seconded by Cllr Monk, and

**RESOLVED unanimously to RECOMMEND F&P considers writing a response to Cornwall Council regarding outstanding legal issues/negotiations**

**F&P Recommendation**

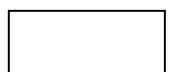
*At this time 1 member of the public left the meeting (7:57pm)*

It was proposed by Cllr S Slade , seconded by Cllr O Monk, and

**RESOLVED unanimously to move Agenda Item 17 to be discussed.**

**OS014/17 Enforcement Officer Report and any decisions relating to Enforcement matters**

The Enforcement Officer has come across a large amount of outdated signage around the gannel as well as through the town. The gannel was slightly concerning around the salt marsh where people and dogs should not be walking due to the migrating birds. Members asked the Officer to complete a full signage audit. Cllr Mrs Bunt was organising a meeting with the Gannel Users Group and asked if the Enforcement Officer would be



available. The Enforcement Officer confirmed he could be available to attend.

Members felt that a monthly column might be useful in the Newquay Voice to promote the profile of the Officer.

*At this time the Enforcement Officer left the meeting (8:03pm)*

**OS015/17 To review and make decisions on Open Spaces Projects**

Cllr Monk has met with Chris Rodwell at Fore Street Car Park to look at cutting back the foliage on the path towards the curves.

A contractor had completed the renovation of a bench for £240.

APS are going to complete the works on the railings at the Tram Tracks starting next week spanning over 3 days.

Other items they wish to have completed are:

1. Painting the bandstand and repairing the roof.
2. Repainting the shelter at Trenance.
3. Painting and repairing of the Railings at Tolcarne and The Huers Hut.

A quote is to be finalised for the street furniture from APS and Cormac.

Members have communicated with the Community Link Officer as to what works on Cornwall Council assets the Committee wishes to carry out.

Members felt that a package of works should be created using the Open Spaces Requests list sent in by the public and seek quotations.

**Deputy Town Clerk**

**OS016/17 To discuss and consider the implementation of an Open Spaces Team**

Cllr Slade suggested an extraordinary meeting is held in February to discuss the merits and demerits of an Open Spaces Team.

It was proposed by Cllr Slade , seconded by Cllr Monk, and

**RESOLVED unanimously to hold an extraordinary meeting in February to discuss the Implementation of the Open Spaces Team.**

**OS017/17 Priory Woods Security and Future Plan**

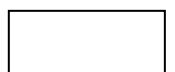
It was proposed by Cllr Slade , seconded by Cllr Monk and

**RESOLVED unanimously to suspend the meeting.**

It was proposed by Cllr Slade , seconded by Cllr Mrs Bunt, and

**RESOLVED unanimously to re-instate the meeting and give delegated authority to the Chair, Vice-Chair and Office to find out Newquay Town Councils liabilities with**

**F&P Referral**



**Tozers regarding the lease of the woods.**

**OS018/17 Updates and decisions on the Gannel and Gannel Users Group**

Cllr Mrs Bunt would be arranging a meeting with the Gannel User Groups soon. The Deputy Town Clerk would work with Cllr Mrs Bunt to investigate the Risk Assessment of the Moorings as there was a requirement that they are assessed every 6 months. The Deputy Town Clerk had been in contact with the Harbour Master in regard to finding a competent contractor to compete this.

*At this time 1 member of the public left the meeting at (8:48pm)*

**OS019/17 To receive updates and make any decisions on the Skatepark**

- OS019/17 (i)** *i. To discuss and make any decisions on the Skatepark Inspection report including an update on any emergency actions taken since the last meeting*

It was proposed by Cllr Mrs Bunt , seconded by Cllr Slade, and

**RESOLVED unanimously agree the list of priority works for the Skatepark and accept the quotation of £1230.**

- OS019/17 (ii)** *ii. Update and decisions on the Skatepark project*

Section 106 funds have been committed. Cllrs Slade and Mrs Dixon have been in discussion with Sport England to assist with further funding. Sport England have had a change in their funding allocations and therefore the Town Council will have to wait to see which funding stream would apply to the Skatepark. An application form is being prepared by Cllrs Monk, Mrs Dixon and Mavericks.

It was proposed by Cllr Slade , seconded by Cllr Monk, and

**RESOLVED unanimously to extend the meeting by 15 minutes**

- OS019/17 (iii)** *iii. To discuss and make any decisions on Cornwall Councils proposal to close the upper Trenance Valley Car Park overnight*

At the present time the residents are shutting the gate on a regular basis.

**OS020/17 Allotments, Updates and Decision's**

14 December 2016 was the proposed completion date for transfer given by Cornwall Council. The Deputy Town Clerk had heard that documents are ready for signature. He would be meeting with Alan Cavill from the National Allotments Association on 31 January at 10.30am to go over the draft lease agreement.

**OS021/17 Bus Shelter Maintenance and decisions on existing and future Bus Shelters**

Decisions to be made after the meting regarding the Open Spaces Team.

**OS022/17 Porth Coastal Management Board update and decisions**

Minutes have been circulated to all. The next meeting is to be held on the



23 March.

**OS023/17 Items for the next agenda**

St Columb Minor Recreation Ground to be added to the Agenda for March.

Enforcement Officer Report to be placed at the top of the Agenda moving forward.

**OS024/17 Date & Time of next meeting**

The next meeting will be held on Wednesday 15 February 2017 in the **Committee Room 11**, Municipal Offices, Marcus Hill, Newquay at 7pm.

The Chair thanks everyone for attending and closes the meeting at 9:23pm.

**Signed:** ..... **Date:** .....

**Deputy Town  
Clerk & Cllr  
Mrs J Bunt**

