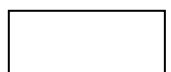
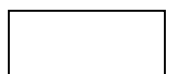


Finance & Policy Committee Minutes
NEWQUAY TOWN COUNCIL

MINUTE REF:		ACTION
	<p>Minutes of the Extraordinary Finance & Policy Committee Meeting held on Monday the 27 February 2017 at 7.00 pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.</p> <p>Present</p> <p>Cllrs Mrs M North, C Leadbetter, O Monk, Mrs R Craze, K Towill, Mrs J Bunt, S Slade, K Towill</p> <p>Also in attendance</p> <p>Mr A Curtis (Town Clerk), Miss L Sykes (Support Officer)</p>	
FP020/17	<p><u>Apologies</u> Cllrs A Hannan, S Carter, Miss J Kenny</p>	
FP021/17	<p><u>Dispensations & Declarations of Interest</u></p> <p>No declarations of interest were registered.</p>	
FP022/17	<p><u>To adopt the Minutes of the meeting held on 30 January 2017 as a true and accurate record</u></p> <p><i>Minute Ref: 003/16</i> - Some amendments are required to the F&P Minutes from the 30 January these were sent in by the Chair & Vice-Chair.</p> <p>Due to the required changes members decided not to agree the minutes until the correct version was available.</p>	
FP023/17	<p><u>Matters Arising</u></p> <p><i>Minute Ref: FP006/17</i> – A letter was asked to be sent to Cornwall Councils Legal Department regarding the Land at Trelogan. The Town Clerk will double check that this has been sent.</p> <p><i>Minute Ref: FP007/17(5)</i> – It has come to light that the Newquay Lions also present a Youth Award, the QS members have felt that they will continue to go ahead with the Town Council Youth Award this if there is a clash this can be reviewed for next year.</p> <p><i>Minute Ref: FP012/17 (1)</i> – The Town Clerk has met with Sarah Mason from CALC they have reviewed how other Committees set their budgets. In Sarah's opinion we have a very robust procedure in place which is very detailed. But she does feel that we need more public engagement.</p>	
FP024/17	<p><u>Public question time (15 minutes permitted)</u></p> <p>There were no members of the public in attendance.</p>	
FP025/17	<p><u>To receive and consider correspondence</u></p> <p>There were no further items for consideration.</p>	
FP026/17	<p><u>Terms of reference & risk assessment updates</u></p>	



<p>FP027/17</p>	<p>In March the Town Clerk is looking to bring the Full Council Terms of Ref for consideration.</p> <p><u>Opting to Tax Land and Property</u> The Town Clerk explained that as a Town Council we are not allowed to operate like a business and so have to adhere to different rules around reclaiming VAT for renovations and building maintenance. If we wish to claim the VAT back on the renovations works carried out within the Mountwise Building (or any other buildings) that exceed the diminimus rules we would need to 'Opt to Tax' the land/property. That has implications on the activities we perform within the land/buildings as we would need to charge or at-least account for VAT on any offices that we rent out & also if we were to sell the property, VAT would again need to be added which could have significant implications in the future.</p> <p>If we choose not to 'Opt to Tax' we would not be able to claim any VAT back on any refurbishments that are undertaken. A specialist advisor would be required to look into this further & update us on what would be best. The Town Clerk is investigating this as there are only two companies that he knows of that are able to provide such advice.</p> <p>Members discussed.</p> <p>It was Proposed by, Cllr K Towill, Seconded by Cllr O Monk and RESOLVED unanimously to give delegated authority to the Town Clerk, Mayor & Deputy Mayor to seek out the costing for the advise regarding 'Opting to Tax" and to commission the advice subjection to consulting with members via email giving at least 3 days to respond as to whether they wish to proceed or not with the work.</p>	
<p>FP028/17</p>	<p><u>Election Timetable</u> An Election Timetable has been produced by CALC (Cornwall Association of Local Councils) it provides information around Political Purdah. Members asked the Town Clerk to check with Cornwall Council what their Election Dates are.</p>	
<p>FP028/17</p>	<p><u>Exempt of Business</u> That under section 100A (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.</p> <p>It was proposed by Cllr C Leadbetter , seconded by Cllr Mrs M North , and</p> <p>RESOLVED unanimously to invoke Standing Order 10 A (XI) that in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act by virtue of the paragraph specified.</p>	



FP029/17

i. Library and Information Service

See Confidential Addendum Ref: (27.02.2017/001)

It was proposed by Cllrs Mrs R Craze, Seconded by Cllr C Leadbetter and **RESOLVED to RECOMMEND to Full Council that they adopt and agree to Confidential Addendum resolution FP030/17(A).**

ii. Mountwise Building

See Confidential Addendum Ref: (27.02.2017/001)

Items for information & discussion only

The Town Clerk feels that a Localism working party meeting is required.

Date and time of next meeting

The next meeting is to be held as followed: Monday 27 March 2017 at 7pm in the Council Chamber, Marcus Hill, Newquay.

That Chairperson thanked all for attending and closed the meeting at 20.40pm.

Signed..... Chairman Cllr M North

Date.....

